

COMMITTEE REPORT CHECKLIST

Name of Committee:	Planning Development Management	
Date of Committee:	28 th May 2015	
Title of Report:	Planning Enforcement Activity – October 2014 to March 2015	
Report Number:	CHI/15/189	
Report Author:	Kristian Smith, Team Leader	
Directorate:	CH&I	
Date(s) report considered by CMT (if appropriate):	N/A	
Is report “exempt” under the Access to Information Act? Please also specify paragraph numbers opposite. Guidance can be found at: http://thezone/cg/DemocraticServices/ct_exempinfo.asp	No	
Equalities Impact Assessment attached: (also to be submitted to Sandra Bruce sandrab@aberdeencity.gov.uk) Please note that parts 1, 2 and 8 of the revised form should be completed and submitted to Sandra Bruce, even if an assessment is not needed. This explains why an assessment is not required. For more details, visit http://thezone/cg/DemocraticServices/ct_Guidance For Report Authors.asp or contact Sandra Bruce directly.	Yes/No (not necessary) If no, please state the date when the EHRIA form submitted to Sandra Bruce. 18/05/15	
Privacy Impact Assessment carried out: Please refer to http://thezone/cg/LegalServices/cg_access_to_information.asp for further advice on PIAs.	Yes/No (not necessary)	
Number of attachments submitted with the report		
Report Consultation – Required in terms of Standing Orders Please read the guidance on the Zone: http://thezone/cg/DemocraticServices/ct_Guidance For Report Authors.asp		
	Date of Issue	Date of Response
Elected Members:		
Convener		
Vice Convener		
Council Leader		
Convener of Finance, Policy and Resources		
Local Members (if applicable):		

Officers:		
Craig Innes, Monitoring Officer		
Steve Whyte, Section 95 Officer		
Head of Service, Office of Chief Executive		
Legal and Democratic Services (separate from consultation with Monitoring Officer)		
Finance (separate from consultation with s.95 officer)		
Clerk		
Other officers:		
Trade Unions (where applicable):		
External (where applicable):		